



Charity No: 287194 Pye Hill, Pylle, Shepton Mallet, Somerset, BA4 6TG 01749 860350 enquiries@happy-landings.org.uk

## Volunteer Application Form - Tell us about you!

### Your details:

Name:

Address:

Postcode:

Home Tel No:

Mobile Tel No:

Email address:

Date of birth:

### How do you prefer to be contacted by us about volunteering? (delete as needed)

Home phone

Mobile phone

Email

Post

### Emergency contact details:

Name of next of kin:

Relationship to you:

Contact telephone number/s:

**Which volunteer roles are you interested in? See our website for all current volunteer opportunities.** Tick as many as you like! Or contact our Volunteer Coordinator for a chat about volunteering [volunteering@happy-landings.org.uk](mailto:volunteering@happy-landings.org.uk). We cannot accept volunteers under the age of 16 and some roles have a minimum age of 18 as stated on the role descriptions. If you would like to **foster** animals, please complete the Foster Application Form on our website.

**Dog Walking & Enrichment**

**Kennel Cleaning & Food Preparation**

**Cat Enrichment (company & play)**

**Cattery & Small Animal Cleaning & Food Preparation**

**Small animal enrichment-**

**Reception & Admin**

**Social media and marketing**

**Site Maintenance/ Gardening**

**Collection of Donations (supermarkets)**

**Grant Application Writer**

**Fundraising & Events Organiser**

**Fundraising & Events Helper**

**When would you like to volunteer? (delete as needed)**

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

**Please give times of day you are available:**

**Due to the location of Happy Landings, there are no public transport links within 2 miles.**

Do you have means of getting to Happy Landings?

**Equal Opportunities:**

Happy Landings welcomes volunteers who bring a varied range of skills and abilities to the charity. We aim to create a positive environment that enables all volunteers to realize their full potential.

Do you consider yourself to have a disability or any support needs, which are relevant to your application? (delete as needed)    **Yes**        **No**

If yes, please let us know what reasonable steps you think Happy Landings Animal Rescue needs to take to enable you to volunteer in your preferred role. Please give details:

**Declaring any criminal convictions:**

Information about criminal convictions is requested to assist the selection process and will be taken into account only when the conviction is considered relevant to the role. Having a conviction will not necessarily stop you from volunteering, but will need to be taken into consideration when assessing your suitability.

Do you have any unspent convictions, as defined by the Rehabilitation of Offenders Act 1974 or Rehabilitation of Offenders (Northern Ireland) 1978? (delete as needed)

**Yes**        **No**

If you have selected yes, please give details:

**Referees:**

Due to the nature of some of our volunteer roles, for example working with animals or handling money, we request that you supply details of two people we can contact for a reference. One of these should be someone who knows you in a professional capacity, such as a manager (past or present), someone you have volunteered for or a tutor. The second

referee can be someone who knows you personally, but must not be a family member. Please contact the Volunteer Coordinator if you are unsure of who to give as a reference.

**Professional**

Name: Relationship to you:

Address:

Telephone number most likely to be reached on:

Email address (if this is a preferred method of contact):

**2<sup>nd</sup> Reference**

Name: Relationship to you:

Address:

Telephone number most likely to be reached on:

Email address (if this is a preferred method of contact):

**Please tell us why you want to volunteer at Happy Landings Animal Rescue:**

**Please tell us what skills, knowledge and experience you feel you can bring to a voluntary role at Happy Landings Animal Rescue:**

## How we use your data

We value your support and your privacy is important to us, so we will keep your details secure and we will never share your data with outside organisations without your permission. Information on how we use your personal data is set out in our Privacy Policy.

We would love to keep you in touch with the rescue and rehoming work at Happy Landings, including our e-newsletter, fundraising appeals, volunteering opportunities and events. But we don't want to bother you unnecessarily, so please tick **I OPT IN**  if you would like to hear from us.

**Please tell us how you would like to hear from us by ticking all that apply**

Email

Phone

Post

SMS

If at any time you would no longer wish to be in contact with us, please email [enquiries@happy-landings.org.uk](mailto:enquiries@happy-landings.org.uk), phone 01749 860350 or write to Happy Landings Animal Rescue, Pye Hill, Pylle, Shepton Mallet, Somerset BA4 6YG.

## Tetanus

Tetanus is a rare but serious bacterial infection and is caused by skin being broken by a bite or other open wound. It is a condition of volunteering at Happy Landings that you are up to date with your tetanus vaccination, which forms part of normal childhood vaccinations. If you are unsure, you will need to ask your GP surgery.

**Before commencing any volunteer role with Happy Landings Animal Rescue, you will be required to read and sign the Volunteer Policy. It is not intended that a volunteer should have the status of employee or worker in relation to the volunteering activities undertaken, or that they should derive a personal benefit from undertaking such activities.**

## Declaration

I confirm that the information I have given is correct and complete and that any false statements or omissions may result in my volunteering services being terminated.

**Volunteer signature:**

**Date:**

Please complete and return to the Volunteer Coordinator, email: [volunteering@happy-landings.org.uk](mailto:volunteering@happy-landings.org.uk) . Or post to Volunteer Coordinator, Happy Landings Animal Rescue, Pye Hill, Pylle, Shepton Mallet, Somerset BA4 6TG.

**Thank you. Happy Landings Animal Rescue will be in touch soon!**